



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 09/17/02
AGENDA ITEM 2
WORK SESSION ITEM _____

TO: Mayor and City Council
FROM: City Clerk
SUBJECT: Amended Conflict of Interest Code for the Administrative Staff

RECOMMENDATION:

It is recommended that the City Council adopt the attached resolution approving revisions to the amended Conflict of Interest Code for Administrative Staff.

BACKGROUND:

The Political Reform Act of 1974 requires every local government agency to review its conflict of interest code biennially to determine if it must be amended. There are no substantive changes to the Code since it was last amended in 2000. The only revisions include the addition of new positions and removal of obsolete titles that reflect organizational changes and reclassifications as recommended by staff.

Revisions to the Code are as follows:

City Manager Department:

Add: Technology Services Director/*Deputy City Manager*
Information Systems Manager
Data & Systems Coordinator

Community & Economic Development Department

Replace: Development Review Services Administrator with *Planning Manager*
Development Review Services Engineer with *Development Review Engineer*
Community & Economic Development Administrator with *Neighborhood & Economic Development Manager*

Community & Economic Development Department

Remove: Civil Engineering Associate (Permit Engineer)
Construction Inspector
Housing Rehabilitation Coordinator

Add: Neighborhood Partnership Manager
Paratransit Program Coordinator
Principal Planner
Senior Housing Inspector
Senior Property Rehabilitation Specialist
Supervising Building Inspector

Finance Department

Remove: Information Systems Manager
Data & Systems Coordinator

Fire Department

Remove: Fire Administration Services Officer

Personnel Department

Change Department title and all position titles from Personnel to *Human Resources*

Police Department

Remove: Police Support Services Manager

Public Works Department

Remove: Real Property Assistant

Replace: Administrative Analyst II/III (Assigned to Admin) to *Administrative Analyst II*

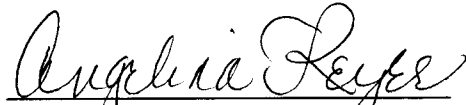
Add: Administrative Analyst III (Assigned to Utilities)

Advisers, Consultants, and Task Force Members


Remove: Neighborhood Plan Task Force Members

Add: Hayward Redevelopment Area Committee

Prepared by:


Angelina Reyes, City Clerk

Approved by:


Jesús Armas, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

RESOLUTION APPROVING AMENDMENTS TO THE
CONFLICT OF INTEREST CODE FOR THE CITY OF
HAYWARD ADMINISTRATIVE STAFF AND CERTAIN OF ITS
ADVISERS, CONSULTANTS, AND TASK FORCE MEMBERS

WHEREAS, the City Council by Resolution No. 77-111 C.S. has designated the administrative staff of the City of Hayward as an agency that is required to adopt a Conflict of Interest Code pursuant to the Political Reform Act; and

WHEREAS, the Political Reform Act requires every local agency to amend its Conflict of Interest Code when necessitated by changed circumstances, including when new positions are created or the duties assigned existing positions change; and

WHEREAS, the City Manager has amended the Appendix to the Conflict of Interest Code for the Administrative Staff by revising the list of designated employees and disclosure categories to reflect the addition of new positions, removal of obsolete titles, reassignment of duties and positions, and reclassifications in the administrative staff of the City; and

WHEREAS, after reviewing the amendments to the Conflict of Interest Code for the Administrative Staff the City Council finds that it meets the requirements of the Political Reform Act.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hayward approves the revisions to the Conflict of Interest Code for the Administrative Staff of the City of Hayward which is attached hereto as Exhibit "A."

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2002

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:

MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward